

PLAN REVIEW

FILE CHECKED

We certify that this approved plan is in compliance with all applicable County Roads rules and regulations in effect on this date.

Approved Emergency Review Denied

PLAN APPROVED BY ARC: _____ DATE: _____

Print Name: _____

Signature: _____

Print Name: _____

Signature: _____

Reason for Denial:

Plan Denied By: _____

CITY PERMITS REQUIRED

- BUILDING
- PLUMBING
- ELECTRICAL

LOT IMPROVEMENT PLAN

OWNER NAME (PRINT) _____

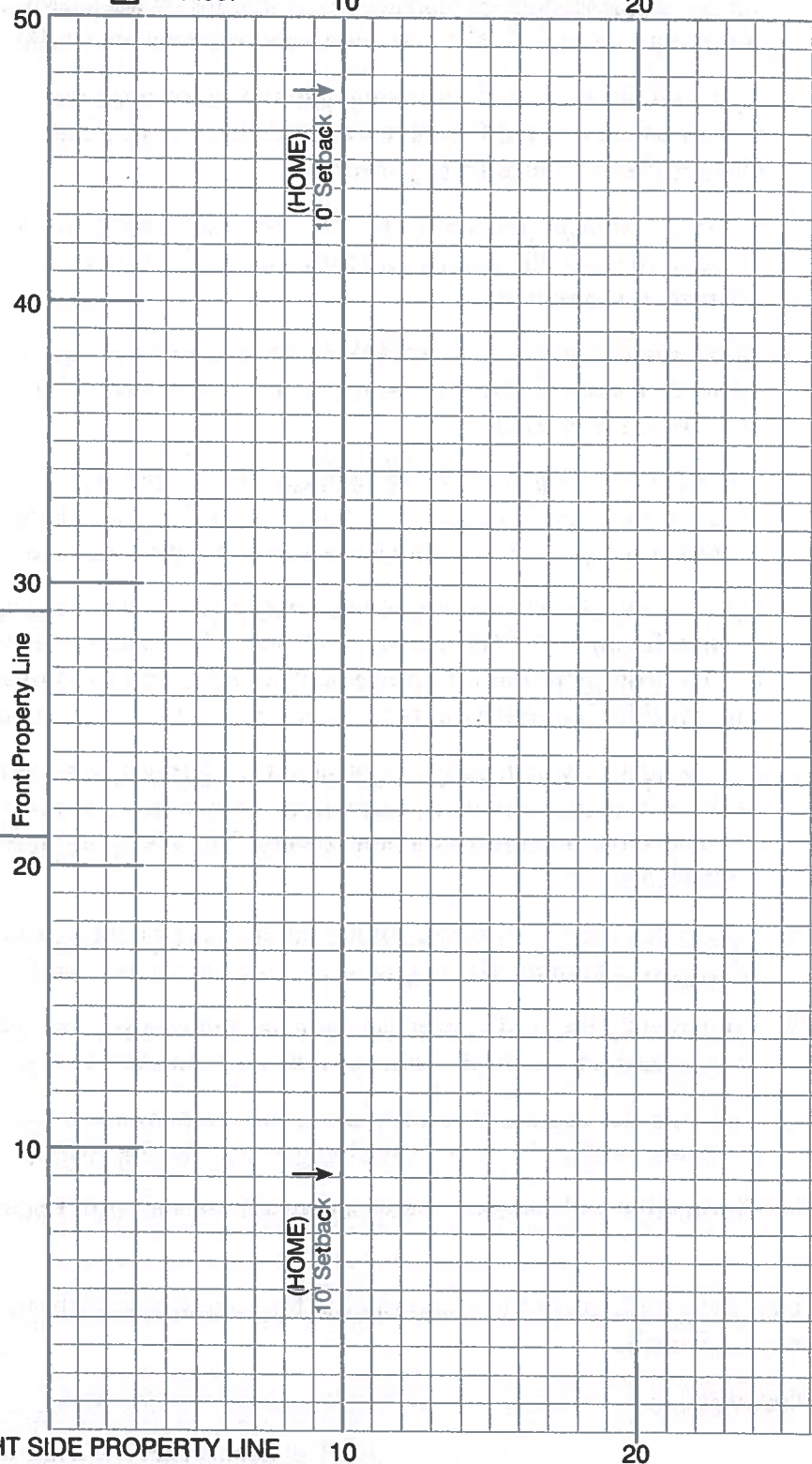
OWNER SIGNATURE _____

LOT # _____ DEPTH (LT.) _____ ft WIDTH (FRONT) _____

DEPTH (RT.) _____ ft WIDTH (BACK) _____

DATE SUBMITTED _____ PHONE NO. _____

= 1 foot



STREET NAME
 ASPHALT STREET
 18" CEMENT CURB

STREET SCAPE 4 FT. OR 5.5 FT.

CURB 18"

PLAN #

LOT #

**ARCHITECTURAL LOT IMPROVEMENT
GENERAL INFORMATION**

- 1) The Architectural Review Committee (ARC) meets every Wednesday at 9:00 a.m. to review lot improvement plans. Lot owners who receive a plan disapproval or need additional assistance have the opportunity to meet the Committee on an appointment basis.
- 2) A Lot Improvement Plan (Plan) must be submitted to and approved by the ARC prior to commencing any lot improvement or alteration, it is the lot owner's responsibility to consult the Country Roads Rules and Regulations/C.C.&R.s to determine their responsibilities for complying.
- 3) Approval of the plan does not change the lot owner's responsibility to comply with State and City Codes as well as the current Country Roads Rules and Regulations/C.C.&R.s. It is the lot owner's responsibility to obtain any required city permits.
- 4) Lot improvement plans must be filled out completely and must be signed on both sides by the lot owner. Be sure to show all existing structures and improvements. Show all concrete slabs and/or footings both existing and proposed.
- 5) Plans must be drawn in black ink, to the scale of one square to one foot on the application provided by Country Roads. Committee may require resubmission if they cannot easily determine what is existing and what is proposed.
- 6) The Permit to begin work (green card) on the approved project must be displayed in a prominent place on the lot and the homeowner must refer to Rules and Regulation for setbacks and easements. If a green Permit is not posted, security will issue a "Stop Work" order.
- 7) Upon completion of the improvement(s), the lot owner is required to return the FINAL INSPECTION (yellow form) to the Homeowners Office. The form for the final inspection is attached to the approved Lot Improvement Plan. Improvements are not approved until final inspection. Lot owner must have an approved lot improvement plan on hand at time of all inspections, including final inspection.
- 8) Lot owners may be legally responsible for injuries to unlicensed and/or uninsured contractors and/or workers. Country Roads Homeowners Association has no control over or responsibility for any person or any contractor hired by a homeowner. The Association recommends the use of licensed and bonded contractors.
- 9) Lot owner's are responsible for action(s) of their contractors and/or employees, including damage, infringement and/or cleanup of street or of adjacent property daily.
- 10) Approval by the ARC covers lot improvement only. The ARC assumes no responsibility for determining lot boundaries. An ARC Member may be requested to assist.
- 11) Any changes or modification of an approved plan may require a new plan to be submitted. Unless, under the discretion of the ARC, the changes must be approved with a signature and date.
- 12) Committee will review & make a decision on submitted plans within 30 days of receipt.

I have read and accept the responsibility for compliance with the Rules and Regulations/C.C.&R.s of Country Roads.

Signature: _____ Date: _____