Country Roads Technology Advisory Committee
Charter

The Technology Advisory Committee (TAC) is a standing committee appointed by and responsible to the Board of Directors (BOD) to advance and address technology opportunities, encourage and foster their adoption and use in furtherance of Country Roads vision, mission, value and tactical plans.

Purpose and responsibilities of the committee

Act as a technology resource to Country Roads Board making recommendations for adoption, use, expansion and termination of same. Technology includes, but not limited to all digital infrastructure (applications, systems, web services, social media) security, lighting, audio/visual operational (grounds/maintenance), community cable TV/internet, telecommunications, office equipment acquisition, services utilization replacement, redundancy, optimization, backup and respective security.

Actively participate with and act as a resource for the Marketing and Activities committees.

Work with Country Roads Management, staff and community volunteers to assist in the optimization of technology within our community. The committee shall work to ensure sufficient staff and community members are trained and able to utilize CR technology in the service of the community.

Actively seek participation of community members that have technology expertise to aid in the expansion of use of existing and potential technologies by Country Roads staff and community.

Annually develop and submit a work plan (Nov.) to the Board for review and approval through the Board so as to allow provision of same in annual budget.

Membership

Membership is encouraged and open to resident volunteers with knowledge of technology systems/applications, internet media, and/or a technology background. Members are recommended by the committee and approved by the BOD.

A Chairperson and a Secretary elected by the committee and approved by the BOD shall serve for a two-year term with the secretary initially serving for a year.

Committee Meetings

The committee will meet in season (Oct – Apr) at least monthly. The meeting agenda will be posted to homeowners and given to committee members at least 2 days prior to meeting. Minutes will be taken by Secretary, sent to BOD, and posted within 7 days of meeting.

Approved and adopted by Board of Directors on _November 30, 2021_ by _Pat Tuckwell_

Submitted by Stan Hayter Nov. 16/2021

2021/22 Work Plan Scope

Initial Committee Chair will be Karl Rye.

All members of the former Information Technology will be invited to become members.

Identify all Technologies currently used within the community.

Assign individuals from the Committee who shall participate in the Marketing and Activity Committees to aid in the appropriate use of technology in the furtherance CR goals and objectives.

Review the utilization of existing Technologies and recommend appropriate changes

Identify, train and utilize subject matter expertise in order to develop a base of community volunteers/staff that are able to utilize existing technologies.

Research the opportunity for technology use in CR like key card security/access systems and recommend adoption as appropriate.

Identify members that will participate in Computer Club activities.