

CHARTER

ARCHITECTURAL REVIEW COMMITTEE

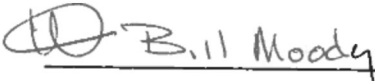
1. Country Roads RV Village Property Owners Association, Inc. (the Community) through its board of directors (the Board) charters the Architectural Review Committee (the Committee or ARC) to assist in fulfilling some of the Boards responsibilities.
2. The ARC functions to assist fellow homeowners in completing lot improvement plans, exploring alternatives, and complying with CR Rules and Regulations.
3. The ARC shall be comprised of not more than nine members, each of whom shall be lot owners and shall serve at the pleasure of the Board. The Board's liaison to the Committee shall also be a member of the Committee and shall be its Administrative Chair.
4. The ARC shall, in fulfilling its duties and responsibilities, be ever mindful of the mission and vision of the Community as articulated by the Board.
5. It shall be the duty and responsibility of the ARC to:
 - (a) Interpret and apply the Community's Rules & Regulations as they apply to its activities.
 - (b) To comply with Community's Covenants, Conditions & Restrictions as they apply to its activities.
 - (c) To assist the Board in maintaining the level of beauty and aesthetic character expected by the Community and lot owners.
 - (d) The Committee is not expected to operate as the enforcement arm of the Community
6. Some of the work of the ARC includes:
 - (a) Approve only those lot improvement plans that improve the appearance, value, and natural beauty of the land.
 - (b) Allow only those changes to a lot that enhances the beauty, harmony and visual impact to the park while assisting lot owners in achieving their goals; and
 - (c) Advise lot owners that they must comply with applicable City of Yuma and State of Arizona laws as well complying with Community documents all of which shall be in full and strict compliance with the Community's documents.
7. The operating officials of the Committee shall include an Operating Chair and an Operating Vice-Chair. The Operating Chair and the Operating Vice-Chair shall be elected by secret ballot as soon in 2022 as is practical. The term of office for both the Operating Chair and the Operating Vice-Chair shall be for three years. Exception is that the Operating Vice-Chair elected in 2022 shall be for two years and three years in all subsequent elections. The officers shall be subject to approval of the president of the board. The Committee may designate any of its members to fulfill any function not assigned to the Operating Chair or Operating Vice-Chair.

(a) Duties and responsibilities of ARC Chair shall include but not limited to:

1. Chair ARC meetings and ensure meeting reports are prepared and made available to the BOD in a timely fashion.
2. Ensure the ARC committee members are properly trained and proficient at performing all duties assigned to the committee.
3. Ensure that all governing documents and forms are current and available to committee members.

(b) Duties and responsibilities of ARC Vice Chair


1. Chair ARC meetings in the absence of the Chair
 2. Assist the Chair in all aspects of ARC committee responsibilities
8. When an opening occurs on the Committee the Operating Chair shall post a notice on the Community's main bulletin board for two full weeks advising that all owners who are interested shall submit a written statement to the Committee advising of an interest in serving. The notice shall include a description of the main duties and responsibilities of a Committee member. The written statement of interest may include education, employment history and such other matter as the applicant deems relevant. The notice of vacancy and statement of duties shall also be posted on the CR "Blast" at least once in each of two successive weeks. The Committee shall conduct interviews of all who have expressed an interest in serving and shall then vote on its preference for the new member. That election result shall be given to the Administrative Chair for appropriate action by the Board. The Operating Chair shall also maintain a list of owners who have expressed an interest in serving when no vacancy exists.
9. The Committee shall operate under a set of Bylaws which state how they function. The Bylaws may be amended by a majority vote of ARC members held at a regular meeting.
10. The Committee shall meet weekly during the November through April and as necessary during the off season of May through October using telephone or webinar as needed. A request for a variance in the off season shall be conducted among a quorum of the full committee by telephone, webinar or email.


Bill Moody

ARC Operational Chair (print & signature)

2-16-2022

Date


Pat Inmanwell
President, CR Board of Directors

2-16-2022

Date