

PLAN REVIEW

FILE
 CHECKED

We certify that this approved plan is in compliance with all applicable County Roads rules and regulations in effect on this date.

Approved Emergency Review Denied

PLAN APPROVED BY ARC: DATE:

Print Name: _____

Signature: _____

Print Name: _____

Signature: _____

Reason for Denial:

STREET NAME

ASPHALT STREET

18" CEMENT CURB

CURB

18"

STREET SCAPE 4 FT. OR 5.5 FT.

LOT IMPROVEMENT PLAN

OWNER NAME (PRINT) _____

OWNER SIGNATURE _____

DEPTH (LT) _____ ft WIDTH (FRONT) _____ ft

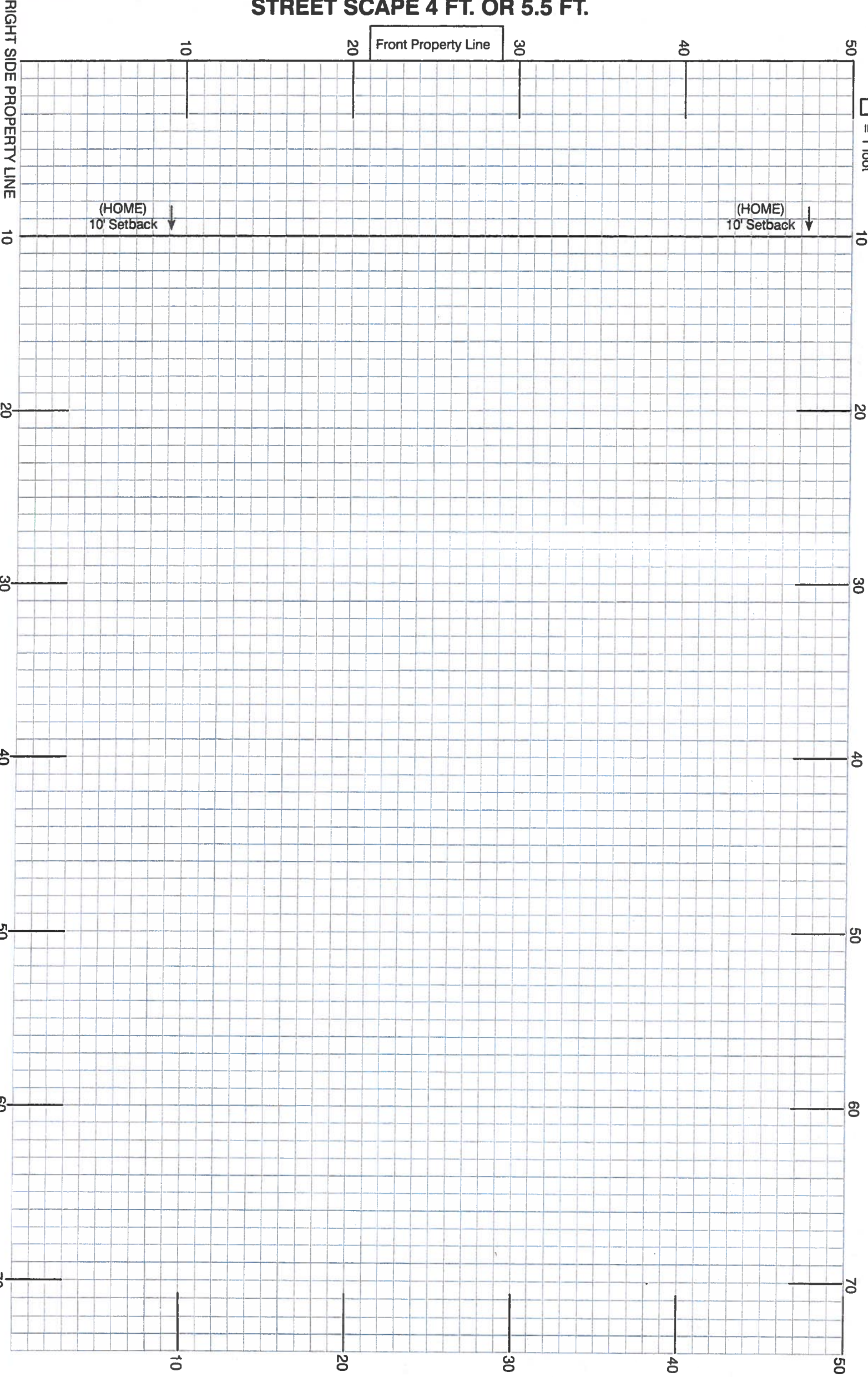
DEPTH (RT) _____ ft WIDTH (BACK) _____ ft

DATE SUBMITTED _____ PHONE NO. _____

= 1 foot

PLEASE LIST ALL PROPOSED IMPROVEMENTS HERE

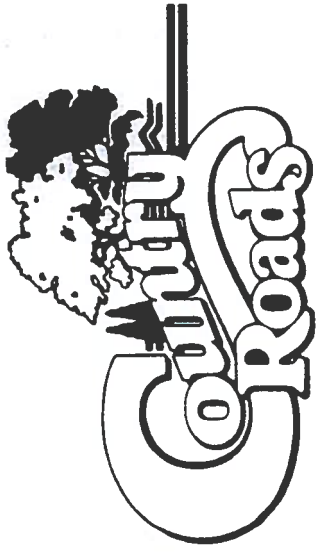
NOTE: PLANS NOT SIGNED ON FRONT & BACK SIDES OF FORM WILL NOT BE PROCESSED



CITY PERMITS REQUIRED

- BUILDING
- PLUMBING
- ELECTRICAL

Plan Denied By: _____



ARCHITECTURAL REVIEW COMMITTEE

The following projects **do not** need the inside of this form completed in detail. Complete the signature requirements by signing both the front and the inside of the form. Also you must complete the Lot Data section on the inside of the form. ARC approval is always required. Exterior emergency repairs can be authorized verbally and must be followed up with an approved ARC Permit/Plan.

1. **PAINTING.** Provide sample paint chips showing the colors and their placement.
2. **ROOFING REPAIR AND NEW SHINGLES.** If structural changes need to be made then a City of Yuma building permit is required.
3. **REPAIRING WIND OR WATER DAMAGE.** If repair requires structural changes from the original construction then a City of Yuma building permit is required.
4. **SHADE FABRIC.** When replacing with original type.
5. **PLANTS.** When replacing dead or damaged plants, using Approved Planting List. Xeriscape is highly recommended.
6. **WINDOWS.** Applies to newly installed, upgraded or repaired glass or window frames only. No Structural changes permitted without a City of Yuma Building Permit.
7. **SOLAR SCREENS.** When replacing worn or damaged solar screens.
8. **AIR CONDITIONERS.** Applies to replacing existing unit in the same location. May require hard wiring and City of Yuma electrical and building permits.
9. **CARPET AND TILE.** When replacing worn carpet or broken tiles on porches, decks and steps. **NOTE:** Steps and landings must meet City of Yuma standards if they do not meet those standards at the time of repair.
10. **PLACING ROCK OR GRAVEL ON LOT.** Must mention location (front, back, side ...)
11. **Exterior WATER HEATER REPLACEMENT.**
12. **INSTALLING IRRIGATION SYSTEMS.** Soaker hoses not allowed. PVC pipe preferred.
13. **ANTENNA/SATELLITE:** To be located at rear of house or a shed.
14. **SOLAR PANELS:** Panels on roof and control panels located at the rear of property.

PLAN # _____

LOT # _____

ARCHITECTURAL LOT IMPROVEMENT GENERAL INFORMATION

- 1) The Architectural Review Committee (ARC) meets every Wednesday at 9:00 a.m. to review lot improvement plans. Lot owners who receive a plan disapproval or need additional assistance have the opportunity to meet the Committee on an appointment basis.
- 2) A Lot Improvement Plan (Plan) must be submitted to and approved by the ARC prior to commencing any lot improvement or alteration, it is the lot owner's responsibility to consult the Country Roads Rules and Regulations/C.C.&R.s to determine their responsibilities for complying.
- 3) Approval of the plan does not change the lot owner's responsibility to comply with State and City Codes as well as the current Country Roads Rules and Regulations/C.C.&R.s. It is the lot owner's responsibility to obtain any required city permits.
- 4) Lot improvement plans must be filled out completely and must be signed on both sides by the lot owner. Be sure to show all existing structures and improvements. Show all concrete slabs and/or footings both existing and proposed.
- 5) **Plans must be drawn in black ink,** to the scale of one square to one foot on the application provided by Country Roads. Committee may require resubmission if they cannot easily determine what is existing and what is proposed.
- 6) The Permit to begin work (**green card**) on the approved project must be displayed in a prominent place on the lot and the homeowner must refer to Rules and Regulation for setbacks and easements. If a green Permit is not posted, security will issue a "Stop Work" order.
- 7) Upon completion of the improvement(s), the lot owner is required to return the **FINAL INSPECTION** (yellow form) to the Homeowners Office. The form for the final inspection is attached to the approved Lot Improvement Plan. Improvements are not approved until final inspection. Lot owner must have an approved lot improvement plan on hand at time of all inspections, including final inspection.
- 8) Lot owners may be legally responsible for injuries to unlicensed and/or uninsured contractors and/or workers. Country Roads Homeowners Association has no control over or responsibility for any person or any contractor hired by a homeowner. The Association recommends the use of licensed and bonded contractors.
- 9) Lot owner's are responsible for action(s) of their contractors and/or employees, including damage, infringement and/or cleanup of street or of adjacent property daily.
- 10) Approval by the ARC covers lot improvement only. The ARC assumes no responsibility for determining lot boundaries. An ARC Member may be requested to assist.
- 11) Any changes or modification of an approved plan may require a new plan to be submitted. Unless, under the discretion of the ARC, the changes must be approved with a signature and date.
- 12) Committee will review & make a decision on submitted plans within 30 days of receipt.

I have read and accept the responsibility for compliance with the Rules and Regulations/C.C.&R.s of Country Roads.

Signature: _____

Date: _____